



GCFS BASS FLUTE RENTAL AGREEMENT

Who May Borrow the Bass Flute:

All rentals of the bass flute must be arranged through a current member of the Greater Cleveland Flute Society Board of Directors. If the borrower is under age 18, a parent or guardian must sign the rental agreement and take responsibility for the flute.

GCFS and Northcoast Teachers/Flute Choir Directors may borrow the flute for their students/flute choir members. Students/Flute Choir Members are not allowed to take the bass flute home without checking it out through GCFS. The person signing this agreement is ultimately responsible for returning the flute in the condition it was received.

Priorities of Use:

Priority of use of the bass flute will be in the following order:

1. GCFS Flute Ensembles
2. GCFS Board Directors
3. Students of GCFS Board Directors

Rental Contact:

All bass flute rental inquiries should be made through Linda Miller at 216-543-4963. If the flute is not available, you will be put on a waiting list based on date of inquiry and priority of use (see above). Rental of the bass flute for specific events may be made up to three months in advance.

Rental Period:

The bass flute may be borrowed for a one-week period, or by the day. Up to two one-week renewals are permitted, if no one is on the waiting list. You may renew the flute by phone. There will be a \$3.00 per day late fee if you fail to return the flute at the agreed upon time.

Deposits and Other Fees:

A \$50.00 deposit is required of each borrower at the time the flute is loaned. The deposit will be returned in full upon the return of the flute if the flute has not been damaged. In addition, there is a \$1.00 per day rental fee which is payable in advance.

Borrower's Responsibilities:

The bass flute may not be transported by plane without prior permission. The renter is responsible for all damage to or loss of the flute or the case. "Damage" is everything beyond normal wear and tear, such as dents, bent keys, bent tenons or rods, pads torn by careless cleaning, major leaks, and major scratches. Any damages to the flute will be repaired by a GCFS-approved technician and the charges will be deducted from your deposit. If the borrower notices any damage upon receipt of the flute, he/she is to notify GCFS immediately.

LOAN AGREEMENT

Rental Start Date: _____ Date Due to Return: _____

Name: _____ Address: _____

Phone: _____ Reason for Use: _____

Students/Flute Choir Members who will be using the Bass Flute: _____

Deposit Paid: _____ Rental Fees Paid: _____

I have read and agree to the terms of the Bass Flute Rental Agreement for the Jupiter diMedici, serial # L2009, model # JBF1123ES. I accept total responsibility for the care of this instrument and agree to pay GCFS for any damages or loss of the instrument which occurs while it is checked out to me. I have inspected the flute and noted any damage to the flute on the reverse side of this form.

Borrower name (print)

Signature (Parent or Guardian if borrower is under 18)